

CHAVER-ware™ 4
The Gold Standard in Windows® & Web based
Software Systems for Synagogues and Schools

Chaver-ware™, the most sophisticated Windows® based software, has now added a web-based component and QuickBooks® integration. With Chaver-ware™ on the Web your members will be able to access their own information for review and edit through a secure Internet log in. They may look up their Yahrzeits, maintain their personal information **and** make donations to your organization from the comfort of their home or office. Through the use of the Internet, your office staff will be able to save time and money.

System

32 Bit Windows 9X, 2000, NT, ME, XP compatible
Fully integrated with a professional, complete Windows based accounting package
Daily automatic backup of data
Microsoft Office integration
Internet Connectivity

Membership Information

Unlimited Family Database includes individual information for each adult and child:
Four different mailing addresses (winter, summer, etc.) with activation dates
Occupational information including address, phone, fax, email address
Emergency names, numbers and relationships
Pager, Cell Phone, E-mail address
Dynamic update of Children's ages
School attendance with college information
Birth Dates with Hebrew Date conversion
Anniversaries
Blood Types
Bar/Bat Mitzvah Information
Multiple Notes Records - free form notes with date stamp, optional password protection
Ticklers for individual members and users
User defined fields
Mail Merge to a member from their screen
Customizable views

Accounts Receivable

Batch billing - Invoice dues and other categories automatically for entire membership
Special billing by member, e.g., Monthly, Quarterly, Annual or other user defined option
Receive cash for donations or other "non billed" items
Receive cash from 3rd parties and direct the tax receipt letters to the donor's account
Automatic distribution to General Ledger and Accounts Receivable accounts
Automatic calculation of tax deductible amounts and generation of appropriate letters
Full member's statement generation with customizability
User defined messages may be printed on Statements
Payment / Cash receipt reports by Member or Category
Flexible Aged Receivable reports
Accept and process credit card directly in Chaver-ware™

Web Module

Member lookup through secure Internet connection
User Name and Password unique to each family
Synchronization of data on the web with data in the office

Make donations to selected categories from Chaver-ware™
Automatic update of software from the web
Optional Backup data to the web
There is an additional cost for the hosting of the data on the web

Multi Level Categories

Unlimited categories, all user definable
From each category you can mail merge, create mailing labels or envelopes, and email to the entire category at once.
Create Sub-Categories for as many categories as you like
Password restricted categories by user/group
Information is linked to any individual in the database, with no limit on the number of Categories assigned to one person.
Category examples are:

Board of Trustees	Youth Groups
Donation Funds	Member/Donor Characteristics
Multiple Dues classifications	Committees
Events	Classes
Sisterhood and Men's Club	Talents
Hobbies	Interests

Yahrzeit and Cemetery Information

Link multiple members to each Yahrzeit record
Automatic generation of Yahrzeit reminders and lists
Keep cemetery and plaque information
Tracks by Jewish calendar date or Gregorian date
Enter either Hebrew or Gregorian date and get a converted date in return
Cemetery management
Plaque Status and location reports
Print out future years Yahrzeit observances for an individual

Mail Merge, Reports and Queries

Hundreds of predefined reports with different sorting and filtering options
Avery mailing label formats
Easy creation of user defined quick reports
Optional Professional Report writer available
Query generator:
 Produce a list based on any criteria
 Results of a query can

- Produce a quick report
- Be assigned to any category
- Be mail merged to an existing or new document
- Be seamlessly exported to:
 - Microsoft Excel®
 - Microsoft Access®
 - ASCII delimited files

Takes advantage of Office compatibility for full function mail merge to Microsoft Word®
Choose from existing mail merge templates
Create form letters, reminder post cards, etc.

Donation Database

Keeps track of all pledges and donations by category
Automatically creates billing entries

Allows pledges to be split over multiple years and other cycles
User defined information

Tribute Module

Create a tribute record for a donation
Store donor and honoree information
Mail Merge letters to both donor and honoree in a single step

Aliyah Module

Track honors given to your members
Specify Holidays and Dates and venues
Specify time and pages
Mail merge for notification letter

Shalach Manot Module

Create Shalach Manot gift records for multiple recipients
View and edit from each Giver's screen
Retain past years records
Create reciprocating records for those who opted
Give to the "Entire Congregation" or to an entire "Category" of people (ie Staff)
Print Card Enclosures
Print reports sorted by Giver, Recipient, Zip Code
Optionally create bills for Shalach Manot

High Holiday Seating Module

Create seat layout graphically on the screen
Seats can face any direction
Flexible seat numbering
Multiple Events for one room
Multiple venues per holiday per year
Handicap seat indication
Generate bills from seating module
Hold or Reserve a seat
Assign seats by family for a group of people
Print reports by seat location or by last name
View previous year seating locations

Microsoft Office compatibility

Seamless mail merge of a single record or a group of records
Integration with Excel for spreadsheet solutions
Integration with Access for database manipulation

Calendar

Full Hebrew/Gregorian date conversion in either direction
Holidays and Rosh Chodesh (Beginning of the month) listed
Weekly portion and Haftorah automatically computed

Phone Tree® Integration

Links to the Phone Tree® automatic dialer for making automatic calls to selected groups of people

School Module (Additional cost)

Maintain Staff with address and phone information
Create classes with specific teachers

Assign students to each class
Maintain Transportation routes with students
Track attendance

Fully Networkable

Multi-User with login name and password

Multiple level password protection for each area of the program

- | | | | |
|---|-----------------------|---|------------|
| • | Families | • | Yahrzeits |
| • | Categories | • | Accounting |
| • | Queries | • | Seating |
| • | System Administration | | |

All of these areas have different “rights” assignable to a user in any combination as follows:

- View Only
- Edit Records
- Add Records
- Delete Records

In addition there are specific “rights” for each area.

Password protected restricted categories

Private password protected notes

Create Groups of Users with common rights

Intra-office messaging

Supports most common networks

Windows 9X/NT/2000/ME/XP

System Requirements

Required

Pentium III-750 MHz

64 MB RAM

100 MB Free Disk Space

Windows 98 Second Edition or higher

Preferred

Pentium 4

128 MB RAM or better

500 MB Free Disk Space

Windows XP

COMPLETE ACCOUNTING CAPABILITIES

Chaver-ware™ includes a single user license for either Peachtree® Accounting for Windows or QuickBooks® Pro with seamless integration to either program. The features listed below are a summary of the features available in either Peachtree® or QuickBooks®. Chaver-ware™ also has export/import links to MAS90, MIP Accounting, AccPack, Real World and Small Business Accounting.

General Ledger

Completely customizable Financial Statements

Live Trial Balance output at any time

Budget entry and comparison of budget vs. actual

Fiscal calendar with up to 13 periods - Up to 2 years of information available on-line!

Accounts Payable

Supports Purchase Order generation to help control and track costs

All vendor information available on-line

Print single checks, record hand written checks, or print checks by batch

Automatically distributes costs to General Ledger

Prints full aging reports

Payroll (Additional Cost)

Automatic payroll generation, including all withholding taxes

Automatic deduction of all other deductions

Tax updates available

Tax table modification with user created formulas

Pay both hourly and salaried employees

Tracks vacation and sick leave

All standard payroll reports, including Federal forms 940, 941, W2, etc.

Bank Reconciliation

Multiple checking accounts supported

Track checks and deposits